

**Minutes of the Monthly Meeting of Great Ayton Parish Council  
Held on Tuesday 19<sup>th</sup> July 2011 at 7.00 pm**

**Present**

Cllrs: R Kirk (Chairman), Mrs F Greenwell, G Readman, R Hudson, J Fletcher and S Jackson.

Ms J S Cumbor (Parish Clerk). Others Present: H Atkinson, P Suggitt, County Cllr Mrs H Moorhouse, PC Michelle McFarlane and Mrs Loftus.

1. **Apologies** – Cllr Mrs J Brown.
2. **Declaration of Interest in items on the Agenda** – Interests were declared in Planning Applications as follows:
  - Cllr Readman 11/01366/FUL – 13 Roseberry Crescent.
  - Cllrs Mrs Greenwell, Kirk and Hudson – 11/01445/FUL - AMR Autos, Greenhow Hill Farm.
  - Cllr Fletcher – 11/01482/TPO – 20 Easby Lane.
3. **Members of the Public invited to address the Council**
- 3.1 **Great Ayton Station Project** – Mrs Loftus reported:
  - Public Meeting held – Volunteers identified.
  - Northern Rail had tidied up part of the Station area, putting out flower tubs.
  - National Heritage had agreed to pay for a new display board.
  - NYMNPA would provide Volunteers for clearing brash and Apprentice to erect a new fence, Mrs Loftus asked if the Parish Council would be able to pay for the timber for the fence. The Councillors decided to apply for funds from the Stokesley Area Regeneration Fund, Mrs Loftus agreed to forward information to Peter Cole at HDC.
  - The Safer Neighbourhood Team from the Police had expressed interest at being involved and advising on relevant matters.
  - The issue regarding access to the Bicycle Sheds was raised and the Clerk was asked to follow this up.
4. **Minutes**  
The minutes of the meeting for Tuesday 21<sup>st</sup> June 2011 were approved and signed.
5. **Police Business**
- 5.1 The Statistics for June were received, along with reports of recent incidents which included two arrests for theft of lead from roofs, one suspect caught at a burglary and two people caught under suspicious circumstances.
6. **Council Services Report** - The Report was received; it was resolved to accept the decisions made in the Report.
7. **Matters arising from the minutes** (for information only)
  - Village Hall – Requests for quotations for heating and decorating had been sent out, quotes were outstanding; the stain glass window is made and fitting will commence first week of August. *Minute continued.*
- 7.2 Environmental Agency Flood Defences
  - 7.2.1 Flood Storage area at the Riverside – It was agreed that the Parish Council would lay a stone path along the top of the bund, it was noted the path would need to have revetment boards to contain the stone. The Clerk was instructed to order stone to complete this and the remaining paths in the location. The work would be completed by a Volunteer Team.
  - 7.2.2 Property Protection Scheme – The Agreement was signed and an initial Meeting with the Property Owners was arranged for 28 July in the Friends Meeting House.
  - 7.2.3 Cllr Fletcher asked for thanks continuing help, support and publicity in relation to the various Flood Defence Schemes taking place.
8. **Planning Report** - The Report was received; it was resolved to accept decisions made in the Report.
9. **Correspondence and Information Report** - The Report was received; it was resolved to accept the decisions made in the Report.
10. **Clerk's Report** - The Report was received; it was resolved to accept the decisions made in the Report.
11. **Accounts Report** - The Report was received; it was resolved to accept the decisions made in the Report.

**12. Councillors' Report**

- 12.1 Cllr Readman announced the dates for the Captain Cook Birthday Celebrations:
- 26 October 2011 – The Day of Sail, Church Service, Laying of Wreath and Civic Lunch.
  - 29 October 2011 – Captain Cook Dinner.
- 12.2 Cllr Readman reminded the Councillors of the Over 60s Cricket Match between Australia and Yorkshire in Great Ayton on 17 August. The Civic Welcome would be at 11am on the High Green at all were encouraged to be present.
- 12.3 Cllr Jackson provided an update about the Library covering the Meeting with the Officers at NYCC. NYCC had made it clear to the Action Group that the time for protesting/campaigning was over and if the Community wished to retain a library function a business plan for a Community solution must be produced by the end of September 2011; no plan the library would close by 31 March 2012. NYCC would continue support through books, some back office functions, training, allowing the use of the building at a peppercorn rent (the building would be brought up to an acceptable external standard), possibly IT support and funding for internal alterations to make the space more flexible. A Public Meeting would be held 20<sup>th</sup> July at which the Action Group will update those present. The Group would be seeking the support from the Community to continue further.
- 12.4 Cllr Mrs Greenwell advised that a report had been made relating to rats in the river at Waterfall Park; HDC had dealt with the problem.

The date of the next meeting will be Tuesday 16<sup>th</sup> August 2011 in the Children's Room at the Friends Meeting House.

**GREAT AYTON PARISH COUNCIL – MEETING 19<sup>th</sup> JULY 2011**

**COUNCIL SERVICES REPORT**

<b>ITEM</b>	<b>INFORMATION</b>	<b>ACTION/COMMENTS</b>	<b>STATUS</b>
Cemetery	Contractor instructed to carry out the work providing the costs are within the Financial Limit.	Outstanding.	Open.
	Leylandii Trees between Cemetery and back of Central Way properties and Play Area.	Following receipt of 4 quotes it was agreed to select Stephen Johnson. It was noted that work would not start until September.	Open.
	Flooding at the Cemetery gates, from blocked drains along Guisborough Road.	Highways have used a power washer to clear the drains and the problems is now resolved. It was noted that Highways had carried out the same work in the Park Square area.	Closed.
Allotments	Changes to car park behind Skottowe Drive.	Work on hold, area to be monitored, situation to be reviewed Nov11.	C/F
	Request received to fill pot holes in the access roads.	Cllr Hudson to check and confirm the requirements to the Clerk.	Open.
Play Area	Laying of new grass turf to the area around goal posts.	The grass has started to grow back; no need to use turf.	Closed.
	Part of play mat damaged.	Cemetery Superintendent repaired and sealed to prevent further damage.	Closed.
River	The Clerk has reported the large number of tree branches in the River to the EA.	The EA have agreed they will carry out routine watercourse clearance twice a year (rather than once), branches now cleared.	Closed.

**GREAT AYTON PARISH COUNCIL – MEETING 19<sup>th</sup> JULY 2011**

**PLANNING REPORT**

**PLANNING APPLICATIONS**

<b>PLANNING REF/ADDRESS</b>	<b>DESCRIPTION OF WORK</b>	<b>COUNCIL RESPONSE</b>
11/01003/LBC – Ayton Hall	Application for Listed Building Consent for replacement roof covering to East Wing.	No Observations.
11/01366/FUL – 13 Roseberry Drive	Proposed garden room to rear.	CLlr Readman left the room during the discussion. Concern relating to the brick wall close to the neighbour. Check HDC have communicated with the neighbour and they have no objections.
11/01255/FUL – Bank Flow Farm	Construction of retaining wall.	Concern on a permanent planning application which is incremental development on a site with temporary retrospective planning permission.
11/01428/FUL – 1 Pendle House, School Lane	Alterations and extension to existing garage.	No Observations.
11/01272/CAT – Parochial Hall	Proposed reduction in 3 Acer Trees and 1 Horse Chestnut Tree in a Conservation Area.	No Observations.
11/01392/LBC – 41 Bridge Street	Application for Listed Building Consent for replacing boundary fence with brick wall.	Suggest a more suitable material is used to blend and fit with surroundings.
11/01445/FUL – AMR Autos, Greenhow Hill Farm	Single storey extension to existing workshop and re-siting of oil storage tank.	CLlr Kirk left the room during the discussion. No Observations.
11/01482/TPO – 20 Easby Lane	Application for works to trees the subject of TPO No 1995/6, removal of three Leyland Cypress Trees, crown lift and thin by 15% to Willow Tree, re pollarding of Ash Tree, removal of Spruce tree and Western Red Cedar Tree.	CLlr Fletcher left the room during the discussion. No Observations.

**APPLICATIONS APPROVED**

<b>PLANNING REF/ADDRESS</b>	<b>DESCRIPTION OF WORK</b>
11/00922/CAT – 8 Park Square	Works to two trees within a designated Conservation Area.
11/00915/TPO – 8 Park Square	Application to fell a Willow Tree the subject of TPO No 2010/05.

**OTHER PLANNING INFORMATION**

<b>PLANNING REF/ADDRESS</b>	<b>DESCRIPTION</b>	<b>STATUS</b>
10/00167/CAT3 – 8 High St	Unauthorised signs to front and side of property. The Enforcement Office has sent a letter giving the Owner 14 days to respond or enforcement action will take place. Update requested from HDC.	Open.
Bank Flow Farm	Planning Application for wall built without permission – application received, see above.	Closed.

**GREAT AYTON PARISH COUNCIL – MEETING 19<sup>th</sup> JULY 2011**  
**CORRESPONDENCE AND INFORMATION REPORT**

**CORRESPONDENCE**

<b>Sender</b>	<b>Information</b>	<b>Action</b>
Crash Bang Wallop Youth Theatre Co.	Request for donation, or purchase of items towards the new professional system for stage curtaining; items range from £88 to £495 in price.	It was agreed to donate funds for the payment of the 4m curtain track.
Ayton Old Scholars' Assoc.	AOSA would like to erect a Blue Plaque to commemorate its historical existence and place within the Village; the Plaque would be fixed to the Friends School Wall on the High Green. The Management Co. for the residents has unanimously agreed and believe is to be an excellent idea. Parish Council comment and support sort.	It was agreed this was a good idea. Planning permission would be required.
1st Great Ayton Scouts	Letter updating the Parish Council on successful completion of fundraising for the 22 <sup>nd</sup> World Scout Jamboree in Sweden.	Noted.
NYCC	Highways information advising of the start of the LTP3 period. Parish Councils will receive the opportunity to provide their knowledge and views through a survey later in the summer. Information regarding financial and restricting considerations taking place. List of main improvement schemes include, local safety schemes, footway maintenance Addison Road, road repairs along Pannierman Lane (pot holes where cat eyes were taken out). Further funds have yet to be allocated for winter damage repairs.	The Clerk was asked to respond and welcome the opportunity for consultation, query consultation process regarding present schemes, report poor quality surface used on recent pavement repair and request reduction of signs.
HDC	Public Open Space, Sport and recreation Action Plans – New Developers are now subject to making S106 contributions regardless of size of development. Parish Council asked to develop an action plan (with priorities) for our area using the guidelines and template sent.	The Clerk was asked to distribute the information to all Councillors, who in turn should bring their ideas to the next Meeting.
Mr Hetherington	Suggestion concerning a convex mirror on Stokesley Road opposite Mill Terrace entrance.	Noted, send thanks for the interest.
Rt Hon William Hague	Response and copy of NYCC letter regarding Category 3 grading for Great Ayton Library.	Received.

**INFORMATION**

<b>Sender</b>	<b>Information</b>
Middlesbrough BC	Request to confirm how Parish Council would like to receive LDF information – advised by letter.
J Parker's Wholesale	Plant and bulb catalogue.
Sovereign	New Product Sites offer.
Product Development Corporation	Communications with local residents.
Rural Services Network	Weekly Digests x 4
Action for Market Towns	<ul style="list-style-type: none"> <li>• Seminars - Finding &amp; Bidding for Project Funding, Norfolk 14/09/11, Derbyshire 04/10/11.</li> <li>• North Yorkshire Insight Newsletter</li> <li>• Town Centre Comeback Report and Local Loyalty Card Scheme</li> </ul>
Northern Voice	June 2011 Northern Voice Newsletter.

**GREAT AYTON PARISH COUNCIL – MEETING 19<sup>th</sup> JULY 2011**

**CLERK’S REPORT**

<b>ITEM</b>	<b>INFORMATION</b>	<b>ACTION/COMMENTS</b>	<b>STATUS</b>
Footpath Easby Lane to Suggitt’s Field	Footpath completed. New kissing gate remains outstanding.	Kissing gate and cutting back of hedges outstanding.	Open.
Footpath behind Cliffe Terrace	The Clerk has advised PROW of the anti-social behaviour in the area and the need to open up the area as soon as possible.	PROW cannot provide a date for the resurfacing. They hope to do sometime during this Fiscal Year; it is noted that projects are being re-prioritised.	Open.
	Cutting back of Hedges/trees belonging to 19b John Street. PROW will assist with contacting the Owners. Letter received from a resident about the state of the trees and bushes.	Work will take place after the footpath between Easby Lane to Suggitt’s field is completed.	Open.
Hall Fields Project	Nicky Smith, NDVSA, continues to chase the Forestry Commission (Woodland Improvement Grants) for assistance and has escalated the request.	No Change.	Open.
	NWB may be able to assist if their 2 <sup>nd</sup> proposal for flood defences for Roseberry Crescent is agreed. The EA may also assist with grant funding.	No Change.	Open.
Speeding	Easby Lane – Police enforcement activities.	Police have undertaken 10 hrs of enforcement activity in both areas; 4 fixed penalty tickets and 4 speed awareness referrals issued.	Closed.
	Guisborough Road – Deployment of data logger outstanding.		Open.
Maintenance of Trees Stokesley Road, Low Green	Contractor removed 3 storm damaged limbs and carried out dead wooding; crown lifting outstanding to balance tree shape and assist tree regeneration.	Work to be completed.	Open.
Public Conveniences	Agreement and Building Transfer Document signed; Public Conveniences now managed by the Parish Council.	New sign being made.	Closed.
	Cllr Kirk advised that The Parish Council would look to lease the Public Conveniences the Capt Cook Garden Charity.		Open.
Stephen Hilton	Donation offered in memory of his Mother, Marjorie Shaw (value up to £1,000). Mr Hilton to arrange a visit and consider the options.	Outstanding.	Open.
Nicky Hughes	Requested information about Village Hall.	No longer interested in using the Hall.	Closed.

**GREAT AYTON PARISH COUNCIL – MEETING 19<sup>th</sup> JULY 2011**

**ACCOUNTS REPORT**

**1.1 Payments**

<b><u>Supplier</u></b>	<b><u>Reason</u></b>	<b><u>Other data</u></b>	<b><u>Value £</u></b>
P Suggitt	Weeding and application of weed killer to front of Village Hall.	POS	45.00
Thomas Fattorini Ltd	Valuation of Chairman's Chain for insurance purposes.	35.28	
	Addition of 3 new bars to Chairman's Chain.	130.86	166.14
Thompsons Hardware Ltd	Plants, compost, water retaining gel for Flower Tubs and Signs.	183.30	
	Miscellaneous hardware items for Cemetery.	18.97	202.27
B Johnson	Planting of flower tubs and signs.	POS	180.00
Farmway Ltd	Rat Killer and gloves.	Allotments	52.48
Richard Collins	1 x Grave Digging.	Cemetery	80.00
Ms J S Cumbor	Battery for laptop, phone calls, mileage, postage since Mar11.	General Admin	67.13
E Harrison	3 Highway verge cuts.	POS	720.00
Broker Network Ltd	Additional insurance for Public Conveniences/Chairman's Chain	General Admin	138.87
P Dobson	Mobile Phone Top Up	POS	20.00
Sam Turner & Sons Ltd	Glue and Oil	Cemetery	26.90
Northumbrian Water (D/D)	Water Charges for Cemetery.	9.20	
	Water Charges for Allotments.	153.03	162.23
W Eaves & Co Ltd (D/D)	Petrol for Tractor Mower.	POS/Cemetery	205.67
<b>TOTAL</b>			<b>2,066.69</b>

**1.2 Receipts**

<b><u>Customer</u></b>	<b><u>Reason</u></b>	<b><u>Other data</u></b>	<b><u>Value £</u></b>
Mrs D Bailey	Garage Rent (Jul11)	Rent	10.00
Ayton's Traditional Yorkshire Fish & Chips	Flower Tub Sponsorship (new).	POS	40.00
Cemetery Receipts	Burial, Internment of Ashes and Plaque.	Cemetery	879.00
HM Revenue & Customs	VAT Refund	VAT	383.53
HDC	Public Convenience Grant	POS	11,000.00
<b>TOTAL</b>			<b>12,312.53</b>

**1.3 Football Playing Fields Rent Review**

Rent Review due 1<sup>st</sup> June 2011. Acknowledgement and "peppercorn" received.

**1.4 Financial Accounts Q1 FY11/12**

Review of Income and Expenditure for the first quarter of FY11/12. – Accounts approved.